



- Starting from **Week 2** teachers will be checking in with their classes via **Zoom** each day. This is how we have been advised to mark the roll. Students who don't check in on Zoom may be marked absent if parents don't contact the office.
- Teachers will be giving announcements and offering help. Parents can listen in here too.
- It is safe and simple to do if you follow these guidelines.
- Every class will have a Zoom meeting at a **different time each day**. This is so families with more than one child can use the same device.
  - Kinder Zoom- 10am
  - Year 1/2 Zoom- 10.30am
  - Year 3/4 Zoom- 11.30am
  - Year 5/6 Zoom- 12.00pm
- Each class will be given a **link in their OneNote Notebooks** that opens their class Zoom meeting.
- Students **click on the link** and it will automatically open a page in your web browser. (Like Google Chrome or Microsoft Edge)
- Click the link that says, **"Join from your browser"**.
- There will be a box that says **"Your Name"**. Type your child's first name and last name. No nicknames please.
- Click the **"Join"** button.
- You will be taken to a page that says, **"The meeting has not started."**, if you are early, or **"Please wait, the meeting host will let you in soon."** Just wait and the teacher will let you in.
- Teachers will admit each student so that they are the only people allowed into the meeting.
- Students should be **wearing clothes appropriate for a casual day at school**. No pyjamas please.
- Student **will be seen** and will need to keep their camera on if you have one. Ensure that other family members are aware of Zoom etiquette- just the same as classroom etiquette.
- If you don't have a camera on your device, laptop or computer, your child's name will still be seen, and they will be able to see and hear their teacher and classmates.
- We are happy for you to phone and we can walk you through how to check in to Zoom.